# Meeting Information

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| **Meeting:** | MN Vortex/A’s Board Meeting |
| **Date | Time:** | October 20, 2020 | 6:30am-8:00am |
| **Location:** |  |
| **Virtual Options:** | Google Meets Video/Conference Line Provided |
| **Invitees:** | Mike Carter, Dan Maus, Jack Thibault, Steve Bartz, Rich Gross, Becky Smith, Jen Arends |
| **Attendees:** | Mike Carter, Dan Maus, Steve Bartz, Rich Gross, Becky Smith, Jen Arends |
| **Facilitator/Minutes:** | Rich Gross |

# Meeting Objectives

|  |  |
| --- | --- |
| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes – Sep 15 2020 | Yes |
| 1. Review 2020/2021 financials / open payment issues | Yes |
| 1. Align on payments/donations for local organizations for field/equipment use: PWYSA, Minnetonka, Chanhassen, Chan Dugout Club | Yes |
| 1. Review additional scholarship request | Yes |
| 1. Coach payments for fall follow-up | Yes |
| 1. Discuss stance on winter travel for teams | Yes |
| 1. Discuss COVID-19 current impacts | Yes |
| 1. Update on planning for Winter Training | Yes |
| 1. Update on Virtual Training Tools (Blast Motion & Diamond Kinetics) | Yes |
| 1. Align on Team Kick-off accountability document for reference in future years | Yes |

# Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Rich G | Call to order, Review Objectives/Agenda |  |
| 6:35 | Rich G | Review of last month’s Meeting Minutes - edit as needed | Approval to post |
| 6:40 | Rich G | Review existing list of Action items | Accountability for actions |
| 7:00 | Rich G | Review financials for 2020/2021 and discuss any open payment issues, scholarships, etc. | Appropriate decisions made |
| 7:15 | Mike | Player Development roles & responsibilities discussion | Appropriate decisions made |
| 7:25 | Becky / Mike | Update on planning for Winter Training | Determine Follow-ups |
| 7:40 | Mike / Becky | Review virtual training solutions from Diamond Kinetics & Blast Motion – pricing, timing, implementation, etc.   * Review email from Becky Smith | Determine Follow-ups |
| 7:55 | Mike / Dan | Review the Conflict of Interest Policy | Appropriate decisions made |
| 8:00 | Rich G | Adjourn |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve September 15, 2020 meeting minutes | Dan | Steve | Passed |
|  | Adjourn | Jen | Dan | Passed |

# Assigned Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Schedule next Board Meeting – 11/17 | Rich G | 10/20/20 | Complete |
| Update on “A’s” name | Mike | Ongoing | In Progress |
| MN Vortex/A’s Training Center Expenses | Mike/Steve/Dan | Ongoing | In Progress |
| Discuss Player Development Role with Becky Smith | Mike | Sep | Complete |
| Discussion regarding the need for a player fee to cover training facility expenses? | Dan | Sep | Complete |
| Update on the Loretto partnership | Mike | Oct | In Progress |
| 2020 Tryouts debrief | Dan | Oct | Complete |
| Review uniform lessons learned (e.g. high shipping costs) | Dan | Oct | Complete |
| Align on payments/donations for local organizations for field/equipment use: PWYSA, Minnetonka, Chanhassen, Chan Dugout Club | Dan/Rich | Oct | Complete |
| Additional scholarship request | Dan | Oct | Complete |
| Coaches payments for fall – follow-up | Mike/Dan | Oct | Complete |
| Discuss stance on winter travel for teams | Dan | Oct | Complete |
| Align on Team Kick-off accountability document for reference in future years | Dan | Oct | Complete |
| Fan Store: opened for defined times throughout the year to reduce manufacturing and shipping costs | Dan | Oct | Complete |
| Winter training email sent to organization | Mike | Nov |  |
| Set up Blast Motion coach training | Becky | Nov |  |
| Create and communicate winter dome ball schedule | Mike | Nov |  |
| Determine Fall coach payment amounts and issue payments | Mike/Rich | Nov |  |

# Meeting Minutes

**COVID-19 - Impacts**

* Regulations provided regarding winter training at domes and training facility.
* Mike to send out email to organization regarding winter training and COVID-19 guidelines

**Financial Discussions**

* Reviewed past due player payments
* Reviewed scholarship request(s)
* Reviewed 2020/2021 financials
* Discuss field usage fees – donation of $500 paid to Chanhassen boosters for fence rental; Dugout Club
* Form 990 filed; copy available for review
* Treasurer transition complete
  + Bank account/signature aligned to new treasurer
  + New debit card and credit card issued via US Bank
    - Amex account closed
  + Quickbooks aligned to new treasurer
  + New check stock ordered/received

**2020 Tryouts Debrief (8/17 & 8/18)**

* Meeting moved to Monday, 11/2/2020
* Reviewed task list and updated as needed
* Reviewed roles and updated as needed

**Virtual Team Training Platforms (Blast Motion/Diamond Kinetics)**

* Mike to finalize pricing with BM Rep and place order for devices for each player along with analysis service
* Becky to set up coaches’ session for training**;** have BM rep online for questions.

**Loretto Partnership**

* Planning in progress for Spring 2021; in contact with City

**A’s Decision Debrief**

* Discussed 2 open issues
* Final letter to be sent by Mike pertaining to the 2 open issues

**2020/2021 Season Planning / Kick Off Meeting Debrief**

* Reviewed activities to ensure we have all activities defined and led

**Player Development Role**

* Becky Smith accepted role; salary finalized to be paid monthly starting with August 2020
* Helping with sign up schedule for winter training
* 45 minute sessions to create more training sessions evening
* Create Infield/Outfield sessions
* Create arm care/throwing sessions

**OTHER**

* Tournament Scheduling ([Tournament Status Sheet](https://docs.google.com/spreadsheets/d/12_9KyDByWpDbtn4dAwP28pTKtOpRsDUeRWvTKK2JvMc/edit#gid=521904944)): Dan
* Uniforms & Equipment
  + Fan apparel to transition from Identity Store to new uniform supplier; Nicole Clapp is the Fan Apparel Coordinator
  + Open fan apparel store periodically; bulk ship and Nicole will sort and provide pick up site
* Social Media –
* Conflict of Interest Policy to be sent out by Dan to board members
* Bylaws to be sent out to board members by Dan

**General Discussion items**

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)