# Meeting Information

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| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | March 24, 2020 | 6:30am-8:00am |
| **Location:** | TCOS - 14430 21st Ave N, Plymouth MN 55447 |
| **Virtual Options:** | Conference Line Provided |
| **Invitees:** | Mike Carter, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz, Rich Gross, Nicole Tobon |
| **Attendees:** | Mike Carter, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz, Rich Gross, Nicole Tobon |
| **Facilitator/Minutes:** | Rich Gross |

# Meeting Objectives

|  |  |
| --- | --- |
| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes
 | Yes |
| 1. Align on actions for 2019/2020 budgets
 | Yes |
| 1. Capture lessons learned from Heggie’s and College Information Session
 | Yes |
| 1. Discuss COVID-19 current impact, what-if scenarios and next steps
 | Yes |
| 1. Align on next steps for Lexi Tournament
 | Yes |
| 1. Align on needs for summer practice and game scheduling
 | Yes |

# Agenda

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| --- | --- | --- | --- |
| **Time** | **Person** | **Item** | **Desired Outcome*****(Inform, Decision, Discuss)*** |
| 6:30 | Rich G | Call to order, Review Objectives/Agenda |  |
| 6:35 | Rich G | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:40 | All | COVID-19 Discussion* Feedback on latest communications
* What-if scenarios
	+ Current impact to teams/training
	+ Possible impacts to early games/tournaments
	+ Season delayed/cancelled? Refunds?
 | Determine Follow-ups |
| 6:50 | Rich G | Review existing list of Action items | Accountability for actions |
| 7:05 | Rich B | Discuss key financial issues for 2019-2020 | Appropriate decisions made |
| 7:15 | Nicole | College recruiting education session* Discuss Plus/Delta
 | Capture lessons learned for next year |
| 7:20 | Nicole | Heggie’s* Share earnings information
* Discuss Plus/Delta
 | Capture lessons learned for next year |
| 7:25 | All | Lexi Tournament Planning* Committee meeting 2/16; takeaways
* Field updates
* Scheduling update
 | Determine follow-ups |
| 7:40 | Mike | MN Vortex/A’s Training Center expense discussion | Next Steps |
| 7:45 | All | Field scheduling for practices & games* # Fields needed for summer practice/games?
* Fields/parks desired
 | Preliminary Planning |
| 7:55 | Rich B /Jack | Discussion regarding naming change from MN Vortex/A’s to MN A’s? | Preliminary Discussions |
| 8:00 |  | Adjourn |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve February 2020 meeting minutes | Dan | Jack | Passed |
|  | Defer April 2020 payment to July 2020 | Mike | Dan | Passed |
|  | Rescind decision to move $10K to a CD | Dan | Mike | Passed |
|  | Adjourn  | Dan | Steve | Passed |

# Assigned Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due****Date** | **Date Completed** |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics. Provide Nicole access to drop box. | Nicole | Ongoing | Complete |
| Investigate possible pitching coaches for our Program | Mike | Ongoing | In Progress |
| Schedule next Board Meeting –April , 14, 6:30am  | Rich G | 03/24/20 | Complete |
| Discuss “A’s” name with Dan Rubischko for MN Vortex to maintain the trademark; call scheduled. | Mike | Ongoing | In Progress |
| Move $10,000 into a CD | Rich B | 12/30/19 | Rescinded |
| Document proposed accountabilities aligned with each Board Position/Member | Dan | 1/10/20 | In Progress |
| Provide Board Position Document and request feedback | Dan | 2/11/20 | Complete |
| Select panel members for College Recruiting night | Mike | 1/14/20 | Complete |
| Set up committee to review future pricing | Jack | 3/24/20 | In Progress |
| Review 12U Budget for Train & Play | Jack | 2/11/20 | In Progress |
| Finalize Coaches Policy | Dan | April | In Progress |
| Create a Vortex Gmail Account – Google Drive Folder | Rich B/Nicole | 3/24/20 | Complete |
| Email end of winter training thank you | Nicole | 3/24/20 | Complete |
| Discussion around an opportunity to partner with Wilson on uniforms for next year | Nicole | 3/24/20 | Complete |
| Mike to send COVID-19 communication Tue 3/24 (and every Mon or as needed going forward) | Mike | 3/24/20 | Ongoing |
| Review tournaments and understand refunds if cancelled | Mike/Rich B | April |  |
| Review season & tournament scenarios if season cancelled or pushed out | Mike/Rich B | April |  |
| Create a Google Voice acct & tie to a MN Vortex Venmo account; also look into this for Zelle | Rich B | April |  |
| Provide finalized artwork of logos for website back drop & top banner | Steve/Mike/Nicole | April |  |
| Provide photos of previous Lexi Tournament scholarship winners | Dan/Nicole | April |  |
| Inquire about securing Gilliam fields for summer practices | Rich B | April |  |
| Provide details around “Coaches Eye” virtual team training platform | Mike/Nicole | April |  |

# Meeting Minutes

**COVID-19**

* Friday, 3/13/2020 –COVID-19 initial response email sent by Mike to all active contacts within MN Vortex/A’s organization (players, parents, coaches, board); reviewed by the Board before release.
* Sunday, 3/15/2020 – COVID-19 update email sent by Mike to all active contacts within MN Vortex/A’s organization (players, parents, coaches, board); reviewed by the Board before release. Suspending all activities until 3/27
* Mike to send out each Mon or as needed to keep in touch (first email will be sent today, 3/24)
* Discussed scenarios and impact to teams, training and tournaments
	+ What if scenarios to be walked through by Mike & Rich B
* Determine the value of the Summer session
* Defer April 2020 payment until July 2020
* Discussed payment to suppliers and timing; continue to pay as due

**Financial Discussions**

* Overall Club Financials - Good, no issues
* Voted to rescind the decision to move $10K into a CD
* Voted to defer April 2020 payment until July 2020

**College Information Night**

* Meeting held February 16th at 7:00pm (Minnetonka Community Center)
* 65 attendees
* Lessons Learned
	+ Plus
		- Attendance
		- Pre-Registration
		- Player panel
		- Delivered Pizza
		- Projector, Microphone, and Slideshow
		- Better understanding of Sports Recruits due to interactive session and pre-meeting “challenges”
	+ Delta
		- Better marketing about why you must attend if you want to play college softball
		- Design a more interactive portion of discussion with softball students
		- Create & provide a one page worksheet to engage the audience
		- Dedicate more time for the panel at the end
		- Change the venue to a more inviting, brightly lit room

**Winter Workouts (**[**Link to Schedule**](https://docs.google.com/spreadsheets/d/1zPgRm4eY7z5Pe-smAyTphbkfeOdtE6gEgJi1wdx_hYI/edit#gid=311689032)**)**

* Farewell & Feedback email sent out by Nicole 3/2/2020
	+ The Best Things About Winter Training
		- the opportunity almost every day of the week
		- the small group sizes for specialized training like pitching and catching
		- the flexibility of multiple locations to train
		- the offer to practice pitching/catching and hitting at the same place was ideal
		- the coaches are equally great with younger, older and new players
	+ Things to work on for next year:
		- consistency on when the next winter training schedule sign up will be available
		- a way to meet/ learn the name of all the coaches coaching in winter training
		- Have Tuesday night team training earlier. ending at 10pm is too late
		- not enough coaches at hitting sessions
		- mental training offer
		- more communication amongst coaches within the organization about a practice plan
		- a centralized location for uploading and sharing player video
		- mirrors in the training facility
		- more coaches scheduled at Tuesday night team defense due to highest attended training session
		- arm strengthening program offer & more performance weight training
* Coaches & Trainers Appreciation Event 3/5 Recap
	+ [Coaches Appreciation Event Photo](https://www.facebook.com/MinnesotavortexA/photos/a.683927991760457/1628983113921602/?type=3&theater)
		- Invited 20 trainers and 5 came to celebrate
		- Great way to get to know other coaches and learn what we can do to help them succeed as coaches

**Heggie’s Updates – 2,166 pizzas sold!**

* Pizzas delivered 3/5
* Thanks Lesa Jackson & Nicole Tobon…super awesome effort
* Thanks to TCOS for hosting pizza delivery
* Thanks to all team volunteers who helped sort and organize deliveries
* 12U team won the competition for selling the most pizzas (awarded an upcoming pizza party)
* Kenna V. sold the most pizzas and will receive a $50 Vortex/A’s store gift card
* Top Sellers: Emily Campion, Lauren Malec, Olivia Perry, Kenna Vavrichek, Jaimee Cook, Brooklyn Reinke, & Kate Sturman.
* Lessons learned from Heggies Pizza Fundraiser
	+ Plus
		- the girls can sell a ton of pizzas in one month of fundraising
		- a lot of parent volunteers to organize the pizzas when bulk delivered
		- friendly competition and team bonding trying to be highest selling team
	+ Delta
		- shorter and more consistent communication on logistics of how the fundraiser ideally works
		- a lot of issues accounting the money and orders received using paper order sheets and cash/checks
		- awarding prizes based on who sold the most the fastest
		- buying & distributing awards for the winners

**Lexi Summer Showdown**

* Committee meetings continue
* Fields: Wayzata, Hamel, Loretto & Corcoran
* Scheduling Update: 74 teams; preliminary start will be 8:00 a.m. Friday, 6/12/2020

**MN Vortex/A’s Training Center Expenses**

**Field Scheduling (practices & games)**

* Checking on field availability (Minnetonka, Chanhassen, Loretto, Corcoran and Gilliam)
* When are we allowed to start using fields – limited needs for 12s & 14s earlier – all ages needed by 5/25

 **Uniforms – investigating options for 2020-2021 Season**

* Standardized Uniform Ordering & Distribution With Wilson
	+ 10% of order cost back to the Minnesota Vortex & A’s organization for branded purchases
	+ 5% of order cost back to the Minnesota Vortex & A’s organization for Wilson products purchased
	+ Fully branded jersey is $75
	+ [**Preview to Minnesota A’s Wilson Store**](https://www.wilsonteamshop.com/en-us/team-store/minnesota/minnesota/share)
	+ [**Preview to Minnesota Vortex Wilson Store**](https://www.wilsonteamshop.com/en-us/team-store/minnesota-vortex/minnesota-vortex-2020/share)
	+ [**Preview to Minnesota Speed Wilson Store Live June 2020**](https://www.wilsonteamshop.com/en-us/team-store/midwest-speed/speedwinter19/share)
* **Coaches Policy**
	+ Dan provided updated Coaches policy draft reviewed at 3/24 board meeting
	+ Update background check section
	+ Remove coaches certification section
	+ Add a ‘document date’ to memorialize the policy
	+ Include language around communication standards
	+ Add a section for code of conduct and reference code of conduct
	+ Have coaches read and sign off within website as part of registration

**OTHER**

* Board Accountabilities
* Tournament Scheduling ([Tournament Status Sheet](https://docs.google.com/spreadsheets/d/12_9KyDByWpDbtn4dAwP28pTKtOpRsDUeRWvTKK2JvMc/edit#gid=521904944)): Dan
* Possible Pitching Coaches: Mike is still lining them up for winter clinics

**General Discussion items**

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)