# Meeting Information

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| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | January 14, 2019 | 6:30am-8:00am |
| **Location:** | Caribou Coffee: 4754 County Rd 101, Minnetonka, MN 55345 |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz, Rich Gross, Nicole Tobon |
| **Attendees:** | Mike Carter, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz, Rich Gross, Nicole Tobon |
| **Facilitator/Minutes:** | Rich Gross |

# Meeting Objectives

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| --- | --- |
| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes | Yes |
| 1. Align on actions for 2019/2020 budgets | Yes |
| 1. Align on plan for College Information Session | Yes |
| 1. Align on proposed plan for Heggie’s pizza fundraiser | Yes |
| 1. Align on planning approach for Lexi Summer Showdown | Yes |

# Agenda

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| --- | --- | --- | --- |
| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Rich G | Call to order, Review Objectives/Agenda |  |
| 6:40 | Rich G | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Rich G | Review existing list of Action items | Accountability for actions |
| 6:55 | Rich B | Discuss key financial issues for 2019-2020 | Appropriate decisions made |
| 7:05 | Dan/ Jack | College recruiting education session   * February 16th: 7:00pm – 9:00pm * Agenda – topic review/updates – see notes | Preliminary Plan/Agenda |
| 7:15 | Mike | MN Vortex/A’s Training Center expense discussion (Mike to bring a proposal) | Preliminary Plan/next steps |
| 7:30 | Mike/ Steve | Heggies - approve proposed plan from Lesa Jackson and Mike Kopischke | Approval to email back to Lesa & Mike |
| 7:40 | Dan/ Mike | Develop planning approach for Lexi Summer Showdown   * Brad Drey Program Mgr? * Plan to accommodate 33 more games? * See proposed options from Dan | Next Steps |
| 7:55 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve December 2019 meeting minutes | Dan | Rich B | Passed 5-0 |
|  | Adjourn | Jack | Steve | Passed 5-0 |

# Assigned Action Items

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| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Provide a documented proposed plan for an additional 12U Team for training and possibly for next summer – wait to see what sign-ups we get through TC Fastpitch “train and play” in winter | Jack | 12/15/19 | Hold |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics. Provide Nicole access to drop box. | Dan/Nicole | Ongoing | In Progress |
| Investigate possible pitching coach for our Program | Mike | Ongoing | In Progress |
| Schedule next Board Meeting – February 11, 6:30am at TCOS | Rich G | 1/14/20 | Complete |
| Make fall coach payments (Mike to provide a salary by coach summary to Rich) | Rich B | 12/13/19 | Complete |
| Discuss “A’s” name with Dan Rubischko for MN Vortex to maintain the trademark | Mike | 11/15/19 | In Progress |
| Communicate travel per diem to all coaches (in update for reimbursement policy) | Dan | 11/15/19 | Complete |
| Create a written proposal for tournament mileage reimbursement for review at November Board meeting | Steve | 1/14/20 | Complete |
| Move $10,000 into a CD | Rich B | 12/30/19 | In Progress |
| Order MN Vortex Visa Card | Rich B | 12/30/19 | Complete |
| Document proposed accountabilities aligned with each Board Position/Member | Dan | 1/10/20 | In Progress |
| Send family payment status (risks) to Board | Rich B | 12/01/19 | Complete |
| Connect with 3 families behind on payments | Dan | 12/30/19 | Complete |
| Send “winter fee” players and plan to Gary P | Rich B | 12/30/19 | Complete |
| Confirm individual uniform replacement items – with Beth and Michelle, to ensure players are being charged in their account online | Nicole | 1/14/20 | Complete |
| Select panel members for College Recruiting night | Mike | 1/14/20 | Ongoing |
| Get Minnetonka Community Center for college info night: Feb 16 | Rich | 1/14/20 | Complete |
| Request Lisa Jackson to take point on Heggie’s fundraiser? | Steve | 1/14/20 | Complete |
| Request availability of Loretto Fields June 12-14 as a back-up for the Lexi Summer Showdown | Steve | 1/14/20 | Complete |
| Confirm access to Hamel for Lexi Summer Showdown – also need to confirm with Baseball | Mike | 1/14/20 | In Progress |
| Identify Lexi Summer Showdown Committee Leaders | Dan | 1/14/20 | Complete |
| Add MN Vortex/A’s Training Center @ TCOS expense discussion to next agenda (Mike to bring a proposal): 15-20 minute discussion | Rich G | 1/12/20 | Complete |
| Finalize 16U Maroon Tournaments | Steve | 2/11/20 |  |
| Provide Board Position Document and request feedback | Dan | 2/11/20 |  |
| Resend Reimbursement Policy to coaches | Dan | 2/11/20 |  |
| Ask TCOS to design logo | Mike/Steve | 2/11/20 |  |
| Get cost details regarding Loretto field maint.; pay Loretto crew or find our own workers to take care of fields. | Steve | 2/11/20 |  |
| Provide scheduling for Lexi tournament with 74 teams | Dan | 2/11/20 |  |
| Send email to team managers asking for 2 volunteers from each team to be part of the Lexi Tournament committee | Dan | 1/31/20 |  |
| Schedule 1st Lexi Committee meeting (early Feb?) | Dan | 1/31/20 |  |
|  |  |  |  |

# Meeting Minutes

**Financial Discussions**

* Overall Club Financials - Good, no issues
* Reviewed Statement of Income and Expenses
* All expenses submitted have been paid, including winter pitch/catch coaches.
* Open payment issues discussed – Dan to follow up with open issues.
* Received card from US Bank; not a high enough limit for tournament direct billing
* Amex card ordered. Will suffice for tournament hotel direct bill (procedures needed)
* 18U Rubischko/Prantner – Spring payments between $400 & $900 – $400 due 3/1 remainder due 5/1
* Emailed accountant about 1099 creation for calendar year 2019

**Tournament Scheduling (**[Tournament Status Sheet](https://docs.google.com/spreadsheets/d/12_9KyDByWpDbtn4dAwP28pTKtOpRsDUeRWvTKK2JvMc/edit#gid=521904944))

* 1/20 - 12U team - MLK Rochester Tournament by Starters Sports
* 1/20 – 16U Blue team - MLK 1-Day Tournament - S&C - Rosemount

**College Information Night**

* Sunday, February 16th at 7:00pm
* Minnetonka Community Center
* Nicole to send out Meeting invite
* Same agenda as 2019; Dan/Jack to provide for review
* Age group break out sessions
* Pizza provided

**Winter Workouts (**[**Link to Schedule**](https://docs.google.com/spreadsheets/d/1zPgRm4eY7z5Pe-smAyTphbkfeOdtE6gEgJi1wdx_hYI/edit#gid=311689032)**)**

* Schedule released through February 2020

**Heggie’s**

* Lisa Jackson, Mike Kopischke and Nicole Tobon leading fundraiser
* Proposing sales between 1/13 – 2/13
* Final numbers and money to Lesa/Mike K by 2/16
* Delivery pick-up 3/5 at TCOS
* Nicole to send out email with program details this week (between 1/14-1/17)

**Lexi Summer Showdown**

* Dan Maus to be on point for Lexi Summer Showdown planning
  + Brad Drey Program Manager?
* Jen Arends will lead Concessions
* Dates: June 12-14
* Expand Lexi Committee to be 2 members from each team
* First committee meeting to be held early Feb 2020
* Wayzata and Hamel fields; Hamel fields pending Jan 21st meeting re: baseball
* Expand tournament to 74 teams (max?)
  + Secured Loretto fields; use all 3 days; need price for field maintenance
  + Start 8 a.m. Friday
  + Pd site director at Loretto

**Payment for MN Vortex/A’s Training Center expenses**

* Mike discussed his thoughts on an agreement/arrangement to cover expenses at the training center
* Square Acct/Scheduler set up for collecting usage fees
* Proposed usage fee of $70/hr
* Divert budget from previous storage fee and Hit Dawg training site fees to training facility
* Determine how to cover cost of turf, netting and other misc training center expenses provided by others (i.e. supplies, tools, etc.)

**OTHER**

* Tournaments: Dan
* Uniforms: Mike
* Team Equipment: Steve/Nicole
* Practice Fields: Steve/Nicole
* Possible Pitching Coaches: Mike is still lining them up for winter clinics

**General Discussion items**

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)