# Meeting Information

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| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | December 10, 2019 | 6:30am-8:00am |
| **Location:** | Caribou Coffee: 4754 County Rd 101, Minnetonka, MN 55345 |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz, Rich Gross, Nicole Tobon |
| **Attendees:** | Mike Carter, Rich Baker, Dan Maus, Steve Bartz, Rich Gross, Nicole Tobon |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

|  |  |
| --- | --- |
| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes
 | Yes |
| 1. Align on actions for 2019/2020 budgets
 | Yes |
| 1. Align on preliminary plan for College Information Session
 | Yes |
| 1. Align on preliminary plan for Heggie’s pizza fundraiser
 | Yes |
| 1. Align on planning approach for Lexi Summer Showdown
 | Yes |

# Agenda

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| --- | --- | --- | --- |
| **Time** | **Person** | **Item** | **Desired Outcome*****(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda |  |
| 6:40 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Dan | Review existing list of Action items | Accountability for actions |
| 6:55 | Rich | Discuss key financial issues for 2019-2020  | Appropriate decisions made |
| 7:10 | Mike/ Dan | Elect Secretary to fill open position* Proposed – Rich Gross
 | Secretary Elected |
| 7:20 | Dan/ Jack | Develop preliminary plan for College information night* Date, Location, Player panel, Communication Plan
 | Preliminary Plan |
| 7:30 | Mike/ Steve | Develop preliminary plan for Heggie’s Fundraiser* Align on Board point person
* Determine possible Heggie’s fundraiser leaders
* Align on key dates
 | Preliminary plan/next steps |
| 7:40 | Dan/ Mike | Develop planning approach for Lexi Summer Showdown* Dates, Locations
* Project Manager
* Committee Leaders
 | Next Steps |
| 7:55 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve November meeting minutes | Rich B | Rich G | 5-0 |
|  | Motion to elect Rich Gross as Secretary | Dan | Mike | 4-0 |
|  |  |  |  |  |

# Assigned Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due****Date** | **Date Completed** |
| Provide a documented proposed plan for an additional 12U Team for training and possibly for next summer – wait to see what sign-ups we get through TC Fastpitch “train and play” in winter | Jack | 12/15/19 | Hold |
| Training facilities may not be ready for 11/27 (TCOS) or 11/26 (Wayzata Dome) – Communicate early | Nicole | 11/22/19 | Complete |
| Contact Rich G to discuss the Secretary role/accountabilities | Dan | 12/10/19 | Complete |
| Develop plan to fund Vortex/A’s Operations Manager | Rich B | 11/15/19 | Complete |
| Proposed name for **MN Vortex/A’s Training Center @ TCOS** | Steve | 12/10/19 | Complete |
| Add College info night to team calendars: February 16, 7-9pm | Dan | 1/14/19 | Complete |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics.  | Nicole |  | In Progress |
| Investigate possible pitching coach for our Program | Mike | Ongoing | Ongoing |
| Schedule next Board Meeting – January 14, 6:30am | Dan | 12/12/19 | Complete |
| Make fall coach payments (Mike to provide a salary by coach summary to Rich) | Rich B | 12/13/19 |  |
| Discuss “A’s” name with Dan Rubischko for MN Vortex to maintain the trademark | Mike | 11/15/19 |  |
| Communicate travel per diem to all coaches (in update for reimbursement policy) | Mike | 11/15/19 |  |
| Create a written proposal for tournament mileage reimbursement for review at November Board meeting | Steve | 1/14/19 |  |
| Move $10,000 into a CD | Rich B | 12/30/19 |  |
| Order MN Vortex Visa Card | Rich B | 12/30/19 |  |
| Document proposed accountabilities aligned with each Board Position/Member | Dan | 1/10/20 |  |
| Send family payment status (risks) to Board | Rich B | 12/01/19 |  |
| Connect with 3 families behind on payments | Dan | 12/30/19 |  |
| Send “winter fee” players and plan to Gary P | Rich B | 12/30/19 |  |
| Confirm individual uniform replacement items – with Beth and Michelle, to ensure players are being charged in their account online | Nicole | 1/14/19 |  |
| Select panel members for College Recruiting night | Mike | 1/14/19 |  |
| Get Minnetonka Community Center for college info night: Feb 16 | Rich | 1/14/19 |  |
| Request Lisa Jackson to take point on Heggie’s fundraiser? | Steve  | 1/14/19 |  |
| Request availability of Loretto Fields June 12-14 as a back-up for the Lexi Summer Showdown  | Steve | 1/14/19 |  |
| Confirm access to Hamel for Lexi Summer Showdown – also need to confirm with Baseball | Mike | 1/14/19 |  |
| Identify Lexi Summer Showdown Committee Leaders | Dan | 1/14/19 |  |
| Add MN Vortex/A’s Training Center @ TCOS expense discussion to next agenda (Mike to bring a proposal): 15-20 minute discussion | Rich G | 1/12/19 |  |

# Meeting Minutes

**Financial Discussions**

* Scholarships based on financial need. Discussions with 2 families.
* 3 families overdue on payments
* 18U A’s teams are in the black.

**Tournament Scheduling (**[Tournament Status Sheet](https://docs.google.com/spreadsheets/d/12_9KyDByWpDbtn4dAwP28pTKtOpRsDUeRWvTKK2JvMc/edit#gid=521904944))

* 3 Teams played in S&C Turkey Trot
* 2 Teams will play in S&C Winter Bash

**Board Position Discussion**

* Secretary: Rich Gross elected

**College Information Night**

* Dates: February 16th preferred. February 23rd and 9th as back-ups
* Panel: Girls finishing 1st year in college and High School Seniors this year
* Nicole T to take point on planning

**Winter Workouts**

* TCOS Training Facility: This will be named the “MN Vortex/A’s Training Center”

**Heggie’s**

* Lisa Jackson to be the lead again?

**Lexi Summer Showdown**

* Brad Drey is no longer interested in Project Manager role
* Dan Maus to be on point for Lexi Summer Showdown planning
* Jen Arends will lead Concessions
* Dates: June 12-14
* Wayzata and Hamel fields
* Have Loretto fields as a back-up?

**Payment for MN Vortex/A’s Training Center expenses**

* We should establish an agreement to pay for capital and expense of MN Vortex/A’s Training Center @ TCOS
* To be discussed at January meeting

**Rental Space**

* We are now out of our rental space – all goods stored at MN Vortex/A’s Training Center @ TCOS

**Donations**

* United Health donated $500 to MN Vortex on behalf of Rich Gross’ donated hours
* Rachel Male, American Family Insurance donated $900 to the MN Vortex to support 12U Vortex

**OTHER**

* Tournaments: Dan
* Uniforms: Mike
* Team Equipment: Steve/Nicole
* Practice Fields: Steve/Nicole
* Possible Pitching Coaches: Mike is still lining them up for winter clinics

**General Discussion items**

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)