# Meeting Information

|  |  |
| --- | --- |
| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | November 19, 2019 | 6:30am-8:00am |
| **Location:** | Caribou Coffee: 4754 County Rd 101, Minnetonka, MN 55345 |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz, Rich Gross, Nicole Tobon |
| **Attendees:** | Mike Carter, Rich Baker, Dan Maus, Jack Thibault, Rich Gross, Nicole Tobon |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

|  |  |
| --- | --- |
| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes | Yes |
| 1. Align on actions for 2019/2020 budgets | Yes |
| 1. Align on 2019-2020 salary for Vortex/A’s Director | Yes |
| 1. Align on MN Vortex/A’s Board positions moving forward | Yes |
|  |  |

# Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda |  |
| 6:40 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Dan | Review existing list of Action items | Accountability for actions |
| 6:50 | Rich | Discuss key financial issues for 2019-2020 | Appropriate decisions made |
| 7:00 | Rich | MN Vortex/A’s Program Director Salary   * Discuss Vortex Operations Manager role and proposed funding plan * Review previous years’ Director Salaries * Align on Vortex Director salary for 2019/2020 | Align on Director Salary  Align on Ops Manager funding plan |
| 7:20 | Mike | Align on board assignments moving forward   * Vice President – Open * Discuss other moves |  |
| 7:40 | Mike | Discuss Winter Workouts   * Readiness? * Gaps/opportunities? | Alignment and actions for issues |
| 7:55 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve October meeting minutes | Rich | Mike | 5-0 |
|  | Approve Coach X to coach following additional background check investigation and discussion | Dan | Rich B | 5-0 |
| 1. Ap | Motion to reduce Program Director salary based on addition of Operations Manager role | Dan | Jack | 4-0 |
|  | Motion to re-elect Mike Carter as President | Dan | Rich B | 5-0 |
|  | Motion to elect Dan Maus as Vice President | Rich | Jack | 5-0 |
|  | Motion to re-elect Rich Baker as Treasurer | Dan | Mike | 5-0 |

# Assigned Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Provide a documented proposed plan for an additional 12U Team for training and possibly for next summer – wait to see what sign-ups we get through TC Fastpitch “train and play” in winter | Jack | 12/15/19 | Hold |
| Book FMSC event | Nicole | 10/23/19 | Complete |
| Add to November agenda – review of Mike’s salary | Dan | 11/15/19 | Complete |
| Add to November agenda: Review Board Positions | Dan | 11/15/19 | Complete |
| Background Checks | Dan | Ongoing | Complete |
| Concussion Training | Dan | Ongoing | Complete |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics. | Nicole |  | In Progress |
| Investigate possible pitching coach for our Program | Mike | Ongoing | Ongoing |
| Schedule next Board Meeting – December 10, 6:30am | Dan | 11/20/19 | Complete |
| Background check follow-up | Mike/Steve | 10/28/19 | Complete |
| Make fall coach payments (Mike to provide a salary by coach summary to Rich) | Rich B | 11/15/19 |  |
| Discuss “A’s” name with Dan Rubischko for MN Vortex to maintain the trademark | Mike | 11/15/19 |  |
| Communicate travel per diem to all coaches (in update for reimbursement policy) | Mike | 11/15/19 |  |
| Create a written proposal for tournament mileage reimbursement for review at November Board meeting | Steve | 11/15/19 |  |
| Develop plan to fund Vortex/A’s Operations Manager | Rich B | 11/15/19 |  |
| Move $10,000 into a CD | Rich B | 12/30/19 |  |
| Order MN Vortex Visa Card | Rich B | 12/30/19 |  |
| Document proposed accountabilities aligned with each Board Position/Member | Dan | 1/10/20 |  |
| Training facilities may not be ready for 11/27 (TCOS) or 11/26 (Wayzata Dome) – Communicate early | Nicole | 11/22/19 |  |
| Proposed name for TCOS MN Vortex/A’s Training Facility | Steve | 12/10/19 |  |
| Send family payment status (risks) to Board | Rich B | 12/01/19 |  |
| Contact Rich G to discuss the Secretary role/accountabilities | Dan | 12/10/19 |  |

# Meeting Minutes

**Financial Discussions**

1. No new updates
2. Scholarships based on financial need. Discussions with 2 families.
3. 12U family wants her company to sponsor a tournament. We are supportive.
4. Team tourney/budget approach – limits to trigger fundraising – avoid end of season overage
   1. Tournament Registration Fee (any tournament fee over $1,000 should be flagged as a risk for the team)

**Tournament Scheduling (**[Tournament Status Sheet](https://docs.google.com/spreadsheets/d/12_9KyDByWpDbtn4dAwP28pTKtOpRsDUeRWvTKK2JvMc/edit#gid=521904944))

**Board Position Discussion**

* President Re-election: Mike Carter
* Vice President Election: Dan Maus
* Treasurer Re-election: Rich Baker
* Secretary: Open
* At Large: Jack Thibault, Rich Gross, Steve Bartz

**Winter Workouts**

* Training schedule nearly full for early weeks
* Tuesday night at Wayzata Dome: safety concerns have not been addressed yet, so Associations have not signed contracts yet.
  + Likely it will not be ready for us to occupy 11/26.
* Still preparing TCOS (waiting for some nets to arrive)
  + May not be ready for 11/25
* Minnetonka Dome is ready
* P2P is ready
* TCOS Training Facility: Should this be named the “MN Vortex/A’s Training Facility” or something similar?

**Vortex Operations Manager Salary Funding**

* $10,000 salary from MN Vortex
  + 30% ($3,000) is training expense (which she also did last year)
  + 70% ($7,000) must come from Admin (and is incremental)
    - 64% of this to come from Program Director Salary ($4,500)

**OTHER**

* Tournaments: Dan
* Uniforms: Mike
* Team Equipment: Steve/Nicole
* Practice Fields: Steve/Nicole
* Possible Pitching Coaches: Mike is still lining them up for winter clinics

**General Discussion items**

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)