# Meeting Information

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| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | September 17, 2019 | 6:30am-8:00am |
| **Location:** | Caribou Coffee: 4754 County Rd 101, Minnetonka, MN 55345 |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz |
| **Attendees:** |  |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

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| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes
 | Y |
| 1. Align on actions for 2018/2019 and 2019/2020 budgets
 | Y |
| 1. Align on next steps for Vortex Board/Volunteer positions
 | Y |
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# Agenda

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| --- | --- | --- | --- |
| **Time** | **Person** | **Item** | **Desired Outcome*****(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda |  |
| 6:40 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Dan | Review existing list of Action items | Accountability for actions |
| 6:50 | Rich | Financial issues 2018-2019 Fiscal Year* 18U A’s player payment status
* Approve final 2018-2019 budget & expenses
 | Appropriate decisions made |
| 7:00 | Rich | Financial issues for 2019-2020 fiscal year | Appropriate decisions made |
| 7:10 | All | Fall Planning/New Season Open Items/Status* Coach Status: Mike
* Tournaments: Dan
* Uniforms: Dan
* Coach Apparel: Dan
* Team Equipment: Steve
* Practice Fields: Steve
 | Alignment and actions for issues |
| 7:30 | Dan | New Club Volunteers/Board Member Discussion (these individuals reached out to Dan)* Social Media Coordinator (FB, Instagram, Twitter…): Cyndy Stuckmayer – Approved (have her contact Jack)
* Spirit Wear Coordinator (Identity Stores): Kim Gronholz – Approved (contact Mike Carter before moving forward)
* Board Membership: Rick Danna (Shakopee Board experience)
* Board Membership: Richard Gross
 | Align on next steps: votes… |
| 7:55 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve August meeting minutes | Rich | Steve | 5-0 |
|  | Pay proposed donations to CAA and to MGSA for field use during the past year. Hold on PWYSA for future discussions. | Dan | Steve | 5-0 |
| 1. Ap
 | Pass the financials for the past year to the accountant. | Dan | Jack | 5-0 |
|  | Motion to nominate and accept Richard Gross into an at-large position on the Vortex Board | Mike | Jack | 5-0 |
|  |  |  |  |  |

# Assigned Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due****Date** | **Date Completed** |
| Discuss approach to donations to CAA vs. City of Chanhassen (Ted and Gerry) | Dan | 8/20/19 | Complete |
| Ensure we have all helmet sizes for August 26th | Steve | 8/25/19 | Complete |
| Resource to get photos of all players, coaches, team managers, board members (in uniform) at the kick-off meeting. Annique London? | Steve | 8/20/19 | Complete |
| Send information to Dan for Coach codes at Identity stores for shirts | Mike | 8/15/19 | Complete |
| Provide coaches with Identity store code for t-shirts | Dan | 8/17/19 | Complete |
| Work with Jim B and Dan R to ensure we collect appropriate costs for 18U A’s team – including covering indirect allocated expenses | Mike | 7/1/19 | Complete |
| Communicate 2019-2020 player/family kick-off meeting for August 26th at 7:00pm at Minnetonka Community Center (part of broader kick-off letter) | Mike | 8/15/19 | Complete |
| Re-evaluate field hours used from PWYSA in the past year | Steve | 9/15/19 | Complete |
| Send note to all families to see who is interested in a Board Position – communicate at kick-off meeting in August. | Mike | ~~4/10/19~~8/26/19 | Complete |
| Obtain fields to use for practices & league games for fall | Steve |  | Complete |
| Background Checks | Dan | Ongoing | In Progress |
| Concussion Training | Dan | Ongoing | In Progress |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics – Work with Beth Peta – Cannot get League Athletics to respond to Beth. Need Mike or Rich to contact them. – Rich sent an e-mail to League Athletics. | Dan | 04/01/19 | In Progress |
| Investigate possible pitching coaches | Mike | Ongoing | Ongoing |
| Schedule next Board Meeting – October 22, 6:30am | Dan |  | Monthly |
| Schedule and facilitate a tryout debrief. Include a few interested parents (e.g. Paul Gronholz) that can help next year. Invite Coaches. October 8th, 7:00pm at TCOS | Dan | 9/20/19 | Complete |
| Add to future agenda: Coach travel guidelines/policy for teams with multiple assistant coaches | Dan | 10/20/19 |  |
| Move remaining financial discussion items (non-urgent) to next month | Dan | 10/20/19 |  |
| Get update on uniforms – ready to order 9/23/19 | Dan | 09/24/19 | Complete |
| Add Richard Gross to future Board meeting notices | Dan | 09/19/19 | Complete |
| Provide a documented proposed plan for an additional 12U Team for training and possibly for next summer | Jack | 10/01/19 |  |
| Follow up with new volunteers on next steps | Dan | 9/20/19 |  |
| Develop and provide a written proposal for Vortex “program coordination” support: what is the work this person will do and how will the MN Vortex fund it. | Mike |  |  |

# Meeting Minutes

**Financial Plan for 2018-2019 Fiscal Year**

* Need to approve payments for city/association donations for the use of their fields
* Need to submit financials to accountant for tax preparation
* A few families behind on uniform payments
* A few 18U A’s – Rubischko players have not registered yet
	+ Need to ensure the right number of players have registered/paid to meet the budget
* 18U A’s – Rubischko & Pranter teams intend to play in and volunteer for Lexi Tournament

**Tournament Scheduling (**[Tournament Status Sheet](https://docs.google.com/spreadsheets/d/12_9KyDByWpDbtn4dAwP28pTKtOpRsDUeRWvTKK2JvMc/edit#gid=521904944))

* USSSA Fall State Tournament in Elk River: October 5/6

**Field Scheduling**

* Loretto generally available Monday – Thursday evenings with exceptions (through October 17)

**OTHER**

* Coach Status: Mike
	+ Over staffed for next summer.
	+ Only 1 coach for 16U Blue this fall. Need to continue to help them.
	+ Will be merging 16U practices starting this week.
* Tournaments: Dan
	+ Registrations for fall going well. On track with budgeted tournaments
* Uniforms: Dan
	+ No update.
* Coach Apparel: Dan
	+ Coaches submitted orders. Will be shipped to Dan in the next week. Dan to distribute.
* Team Equipment: Steve
	+ Good
* Practice Fields: Steve
	+ Good

**12U Club Softball**

* Should we have a tryout for another 12U team?
* Many parents in association ball didn’t realize 12U club softball was an option
* Katie Carlson as a possible coach?
* Winter team workouts only while we assess for next summer?

**General Discussion items**

Consider adding an Administrative role to support MN Vortex/A’s Board. Possible roles: uniform coordination, Lexi Tournament scheduling, Field Scheduling, etc.

1. Recently interviewed a candidate – TCOS, USSSA, and TC Fastpitch have all approved to hire her
2. Would like to hire her for MN Vortex part time also.
	1. What work will she do?
	2. How much will we pay her?
	3. Where will the money come from? Some of Director salary?

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)