# Meeting Information

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| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | June 4, 2019 | 6:30am – 8:00am |
| **Location:** | Caribou Coffee, 4754 County Rd 101, Minnetonka, MN 55345, USA |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Ted Ellefson, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz |
| **Attendees:** |  |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

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| --- | --- |
| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes |  |
| 1. Align on actions for 2018/2019 budget/payment issues |  |
| 1. Update board on Lexi Tournament plans |  |
| 1. Align on needs for summer practice and game scheduling |  |
| 1. Determine next steps for 2020 tryouts |  |

# Agenda

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| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda |  |
| 6:40 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Dan | Review existing list of Action items | Accountability for actions |
| 6:55 | Rich | Financial issues 2018-2019 Fiscal Year   * Status of family issues * Tournament costs vs. budget | Appropriate decisions made |
| 7:10 | All | Lexi Tournament Planning - Update | Determine follow-ups |
| 7:15 | Steve | Field scheduling for practices & games | Determine follow-ups |
| 7:25 | Dan | Tryout Planning   * Critical next steps (e.g. posting on website) * Tryout planning meeting * Assignments * Next steps? |  |
| 7:35 | All | General Discussion items   * Fall jerseys? | Determine follow-ups |
| 7:45 | Dan | Determine July meeting date | Align on next meeting |
| 7:50 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve May meeting minutes. | Mike | Rich | 5-0 |
|  |  |  |  |  |

# Assigned Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics – Work with Beth Peta – Cannot get League Athletics to respond to Beth. Need Mike or Rich to contact them. – Rich sent an e-mail to League Athletics. | Dan | 04/01/19 | In Progress |
| Develop preliminary tournament plan for teams for 2019: Jack, Mike, Ted | Jack | 05/01/19 | Complete |
| Follow up on individuals whose background checks have expired or are expiring soon. Jenna | Ted | 11/30/18 | Complete |
| Contact Gary to identify a Team Manager for 18U Maroon | Ted | 4/9/19 | Complete |
| Schedule a meeting for all Coaches – 1-on-1 discussions | Mike | 5/1/19 | Complete |
| Reserve August 5/6/7 at Lake Ann for tryouts through Jerry Reugemer (complete request form from City website?) | Dan | 6/1/19 | Complete |
| Send assistant coach salaries/payment plan to Rich | Mike | 5/10/19 | Complete |
| Post Heggie’s individual player payments to accounts in May (to reduce June payment) | Rich | 5/21/19 | Complete |
| Schedule a Tryout Planning Team: Add all head coaches and Board. June 17th @ 8:00pm. TCOS. Provide a meeting plan, areas of accountability… | Dan | 6/8/19 | Complete |
| Obtain fields to use for practices & league games | Steve | 5/1/19 | In Progress |
| Coordinate league home game umpires – umpire crew not committed yet. They need to be registered USSSA. USSSA shirts are preferred, but powder blue shirts are OK. | Ted | 7/1/19 | In Progress |
| Schedule next Board Meeting – July 9, 6:30am | Dan | 5/12/19 |  |
| Send note to all families to see who is interested in a Board Position | Mike | 4/10/19 |  |
| Work with team managers to assess tournament budgets & coach travel expenses are in line with plans | Rich | 5/21/19 |  |
| Work with Jim B and Dan R to ensure we collect appropriate costs for 18U A’s team – including covering indirect allocated expenses | Mike | 7/1/19 |  |
| Check to see if Lake Ann fields are available for tryouts week of July 29th. – YES – Need to inform Gerry soon if we want to make the change. | Dan | 7/1/19 | Complete |
| Add to next agenda: 12U Vortex planning | Dan | 7/1/19 |  |
| Add to next agenda: Vortex/A’s fees for next year | Dan | 7/1/19 |  |

# Meeting Minutes

**Financial Plan for 2018-2019 Fiscal Year**

* Overall budget is in line.
* Most player revenue is actual (vs. allocated) as most final payments are complete
* 16U Gold team is currently allocated expenses for 5 National Tournaments (their final schedule is still TBD) – they will likely play in 2 of them.
* 18U A’s need to cover their indirect allocated expenses along with tournament costs.
* Lexi Tournament income is not yet included. Currently assuming no profit/revenue from the tournament. This is a very conservative assumption. Rich will use 2018 revenue for now as expected revenue.
* Prefer Venmo (vs. Zelle) for payment of miscellaneous expenses and for paying coaches in the future.

**Tournament Scheduling (**[Tournament Status Sheet](https://docs.google.com/spreadsheets/d/1wlyxdTjw1irew8Q2mRBugCbvs14RqhRvzfeKUI_qg3U/edit#gid=612508351))

* On track for all teams.

**Lexi Tournament**

* Tournament Full: 53 teams
* Fields: Wayzata (4 fields) and Hamel (3 fields)
* Volunteer Sign-up: About 65% full
* Umpires: 2 umpires for final winners’ bracket games and all championship games. Umpire schedule ready for Mike to send.

**Field Scheduling**

* Fields Confirmed available for our use – in process of scheduling these parks as much as possible
  + 2 fields at Guilliam – Minnetonka
  + 2 fields at Loretto - $1500 summer fee (with lights)
  + Chanhassen – Chan Rec Center
  + Shorewood: Freeman Park
  + Maple Plain (North Side Park Field) - not responding to messages
* Template built showing when teams want to practice – for field needs

**2019/2020 Tryouts**

* Top Tier Fastpitch teams are currently planning August 5-8 tryouts
* August 5/6/7
  + Monday/Tuesday/Wednesday nights
* Lake Ann Fields reserved.
  + Monday 8/5 and Tuesday 8/6: Fields 1, 4, 5 & 6 from 11am – 9pm
  + Wednesday 8/7: Fields 4 & 5 from 3pm – 9pm
  + Thursday 8/8: Field 1 from 3pm – 9pm
* July 29th as potential date for tryouts (instead of August 5-8): based on MN Softball. We intend to decide by 6/10.
* 12U expansion to “club” teams is going to happen this year.

**General Discussion items**

1. Consider adding an Administrative role to support MN Vortex/A’s Board. Possible roles: uniform coordination, Lexi Tournament scheduling, Field Scheduling, etc.
   1. Pay using some of current Director fees to pay expense.
   2. Person could also work for the following organizations
      1. TC Fastpitch
      2. USSA
      3. TCOS

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)