# Meeting Information

|  |  |
| --- | --- |
| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | March 13, 2019 | 6:30am – 8:00am |
| **Location:** | Caribou Coffee, 4754 County Rd 101, Minnetonka, MN 55345, USA |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Ted Ellefson, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz |
| **Attendees:** | Mike Carter, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

|  |  |
| --- | --- |
| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes | Yes |
| 1. Align on actions for 2018/2019 budget/payment issues | Yes |
| 1. Capture lessons learned from Heggie’s and College Information Session | Yes |
| 1. Align on next steps for Lexi Tournament | Yes |
| 1. Align on needs for summer practice and game scheduling | Yes |

# Agenda

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda |  |
| 6:40 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Dan | Review existing list of Action items | Accountability for actions |
| 6:55 | Rich | Financial issues 2018-2019 Fiscal Year   * Status of family issues * Tax Return status * 1099’s to contractors? | Appropriate decisions made  Align on budget to share with Coaches/Mngrs |
| 7:05 | Jack/ Dan | College recruiting education session   * Discuss Plus/Delta | Capture lessons learned for next year |
| 7:10 | Dan | Heggie’s   * Share earnings information * Discuss Plus/Delta | Capture lessons learned for next year |
| 7:15 | All | Lexi Tournament Planning   * Team Registration Status * Potential Committee leaders, ideas? * Open issues: e.g. Hamel Concessions communication | Determine follow-ups |
| 7:25 | Steve | Field scheduling for practices & games   * # Fields needed for summer practice/games? * Fields/parks desired * Tournament Schedule | Determine follow-ups |
| 7:40 | All | General Discussion items   * Uniform, Helmets, Player Bags (catcher bags) | Determine follow-ups |
| 7:45 | Dan | Determine April meeting date | Align on next meeting |
| 7:50 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve January meeting minutes. | Rich | Jack | 5-0 |
|  |  |  |  |  |
|  |  |  |  |  |

# Assigned Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Reserve Hamel for the Lexi Tournament | Mike | 12/1/18 | Complete |
| Solicit TCO as a sponsor and request first aid kits (CAA Safety Officer has a name) | Dan | 2/1/19 | Complete |
| Send winter training sites cost/hour to Rich | Mike | 11/30/18 | Complete |
| Send e-mail to parents of Player A & Player B with amount due by February 1st as a condition of practicing and playing. | Rich | 1/20/19 | Complete |
| Post registration info for Lexi Tournament | Mike | 1/21/19 | Complete |
| Follow up on Catcher bags – distributed. | Mike | 1/21/19 | Complete |
| Identify necessary fields/parks for this summer: practice/games (WRA - Mound, Guilliam, Plymouth Parkers Lake… | Steve | 2/1/19 | Complete |
| Contact Beth Peta about design Vortex stickers for helmets – being printed | Dan | 12/1/18 | Complete |
| Schedule next Board Meeting – April 9, 6:30am | Dan | 11/15/18 | Complete |
| Look into Second Harvest or Matter for an event in early March | Dan | 1/15/19 | Cancel |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics – Work with Beth Peta – Cannot get League Athletics to respond to Beth. Need Mike or Rich to contact them. – Rich sent an e-mail to League Athletics. | Dan | 04/01/19 | In Progress |
| Develop preliminary tournament plan for teams for 2019: Jack, Mike, Ted | Jack | 05/01/19 | In Progress |
| Follow up on individuals whose background checks have expired or are expiring soon. Jenna | Ted | 11/30/18 | In Progress |
| Schedule next Board Meeting – May TBD, 6:30am | Dan | 5/1/19 |  |
| Send note to all families to see who is interested in a Board Position | Mike | 4/1/19 |  |
| Obtain fields to use for practices & league games | Steve | 5/1/19 |  |

# Meeting Minutes

**Financial Plan for 2018-2019 Fiscal Year**

* Tax preparation status – submitted. Accountant paid. 1099s sent.
* Family Payment status
  + 5 families behind on payments since the payment process change Feb 1. Families getting reminders
  + 2 families requiring follow-up

**Tournament Scheduling (**[Tournament Status Sheet](https://docs.google.com/spreadsheets/d/1wlyxdTjw1irew8Q2mRBugCbvs14RqhRvzfeKUI_qg3U/edit#gid=612508351))

* On track

**Fundraising**

* Heggie’s: Fundraiser complete
* Thanks Lesa!!!! She was awesome.
* Sales amount near past years - ~$6,000 profit for the Vortex Organization
* Thanks to TCOS for hosting pizza delivery
* Anya was the top seller – to get a $50 gift card
* Winning Team? Still TBD – close between 2 teams.

**Lexi Tournament**

* Lexi Tournament: Brad to be Project Manager
* Tournament Full: 52 teams

**Recruiting Education Meeting**

* Lessons Learned
  + Plus
    - Player Panel – these girls wanted to help other players
    - Venue – Minnetonka Community Center
    - Attendance: about 60
    - Pizza
  + Delta
    - Not many players/families stayed for the SportsRecruits working session
    - Need to deliver a stronger attendance message – tie to team meeting
* Continue to host annually
* Follow-ups: SportsRecruits working session for individual teams?

**Field Scheduling**

* Fields Locked: Guilliam - Minnetonka
* Fields requested: Chanhassen, Minnetonka, Maple Plain (Ted sent e-mail to these organizations)
  + Mike/Steve to contact Plymouth for Parkers Lake
  + Need to contact Hamel
  + Steve to contact Loretto
  + Steve to contact AD at Providence and introduce her/him to Mike for discussion
* Schedule built showing when teams want to practice – for field needs

**General Discussion items**

1. Uniform, Helmet, and player bag order status
   1. Waiting for sublimated jerseys
2. By-Laws: Board Membership approach and timing – Mike to send a note for interested board members

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)