# Meeting Information

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| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | January 16, 2019 | 6:30am – 8:00am |
| **Location:** | Caribou Coffee, 4754 County Rd 101, Minnetonka, MN 55345, USA |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Ted Ellefson, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz |
| **Attendees:** | Mike Carter, Ted Ellefson, Rich Baker, Dan Maus, Jack Thibault |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

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| --- | --- |
| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes | Yes |
| 1. Align on actions for 2018/2019 budget/payment issues | Yes |
| 1. Align on elements of Recruiting education meeting. | Yes |
| 1. Develop plan to start Heggie’s fundraising | Yes |
| 1. Align on next steps for Lexi Tournament | Yes |

# Agenda

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| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda |  |
| 6:40 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Dan | Review existing list of Action items | Accountability for actions |
| 6:55 | Rich | Financial issues 2018-2019 Fiscal Year   * Status of family issues * Tax Return status * 1099’s to contractors? | Appropriate decisions made  Align on budget to share with Coaches/Mngrs |
| 7:05 | Jack/ Dan | College recruiting education session   * February 17th: 7:00pm – 9:30pm * Agenda – topic review/updates (see notes) | Align on plan for evening |
| 7:15 | Ted | Fundraising   * Heggie’s – readiness of leaders to execute? | Align on plan details |
| 7:20 | All | Lexi Tournament Planning   * Hamel Field reservation status? * Potential Committee leaders | Determine follow-ups |
| 7:30 | All | General Discussion items   * Uniform, Helmets, Player Bags (catcher bags) - Dan * Fields for summer practice? - Ted | Determine follow-ups |
| 7:40 | Dan | Determine February meeting date | Align on next meeting |
| 7:50 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve December meeting minutes. | Mike | Jack | 5-0 |
|  | Approve $325 rental fee for Minnetonka Community Center for College recruiting education meeting | Dan | Mike | 6-0 |
|  | Players B will no longer be allowed to practice/play if we do not receive missing funds by February 1, Player A by March 1st. | Ted | Dan | 5-0 |

# Assigned Action Items

|  |  |  |  |
| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Determine uniform status | Dan | 12/15/18 | Complete |
| Investigate Minnetonka Community Center rental for Recruiting meeting | Rich | 12/20/18 | Complete |
| Finalize date and location for recruiting meeting | Jack | 1/15/19 | Complete |
| Finish additional equipment needs for winter workouts (pitching rubbers, frisbees…) | Ted | 12/20/18 | Complete |
| Ensure Vortex insurance covers the use of TCOS since they are donating their space | Mike | 11/30/18 | Complete |
| Provide insurance indemnification (additional insured) for all training facilities to insurance company | Mike | 11/13/18 | Complete |
| Confirm dates for Top Tier State Tournament: July 12-14 | Jack | 1/15/19 | Complete |
| Reserve Hamel for the Lexi Tournament Couldn’t reach Hamel yet. – City says OK. Waiting for baseball President response (Mike) | Mike | 12/1/18 | Pending |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics – Work with Beth Peta – Cannot get League Athletics to respond to Beth. Need Mike or Rich to contact them. – Rich sent an e-mail to League Athletics. | Dan | 10/15/18 | In Progress |
| Develop preliminary tournament plan for teams for 2019: Jack, Mike, Ted | Jack | 8/1/18 | In Progress |
| Contact Beth Peta about design Vortex stickers for helmets | Dan | 12/1/18 | In Progress |
| Follow up on individuals whose background checks have expired or are expiring soon. Jenna, Jason Florek, Mitch, Lisa, Gary, Nicole | Ted | 11/30/18 | In Progress |
| Look into Second Harvest or Matter for an event in early March | Dan | 1/15/19 | In Progress |
| Schedule next Board Meeting – February 6, 6:30am (& March 13th) | Dan | 11/15/18 | Complete |
| Solicit TCO as a sponsor and request first aid kits (CAA Safety Officer has a name) | Dan | 2/1/19 |  |
| Send winter training sites cost/hour to Rich | Mike | 11/30/18 |  |
| Send e-mail to parents of Player A & Player B with amount due by February 1st as a condition of practicing and playing. | Rich | 1/20/19 |  |
| Post registration info for Lexi Tournament | Mike | 1/21/19 |  |
| Follow up on Catcher bags | Mike | 1/21/19 |  |
| Identify necessary fields/parks for this summer: practice/games (WRA - Mound, Guilliam, Plymouth Parkers Lake… | Steve | 2/1/19 |  |

# Meeting Minutes

**Financial Plan for 2018-2019 Fiscal Year**

* Two Families behind on payments (Player A and Player B)
  + Player A parent has committed to paying in full in February.
* Decision to end their involvement if amount owed is not paid.
* Taxes: 1099s being sent to coaches for 2018
* 6-month extension approved (requested by our CPA).
* Dome League (Minnetonka): Allocate 16U team registration fee equally across all 16U teams, and 18U team registration fee equally against 18U Gold and 18U Maroon.
* Maple Grove “Friendly” in Dome: Allocate $450 equally across all 16U teams
* Fall KC USSSA tournament: Split registration fee and coach travel equally across 16U Gold, 18U Gold, and 18U Maroon

**Tournament Scheduling (**[Tournament Status Sheet](https://docs.google.com/spreadsheets/d/1wlyxdTjw1irew8Q2mRBugCbvs14RqhRvzfeKUI_qg3U/edit#gid=612508351))

* Top Tier State Tournament – likely July 12-14
* Top Tier Fee: $600 for league games, Top Tier State Entry Fee, Top Tier State gate fee

**Fundraising**

* Heggie’s: Lesa Jackson, Mike Kopischke, and Jen Arends.

**Lexi Tournament**

* Lexi Tournament: Brad to be Program Manager

**Recruiting Education Meeting**

* Sunday, February 17th at 7:00pm
* Minnetonka Community Center
* Topics/Agenda?
  + Do’s and Don’ts
  + SportsRecruits Overview
  + Player Panel
  + SportsRecruits Working session (develop player profiles)

**General Discussion items**

1. Uniform, Helmet, and player bag order status
   1. Waiting for sublimated jerseys
   2. Need catcher bags – not yet ordered
   3. Helmets: Vortex 05 has all white helmet with all white mask – can be used for Vortex and A’s in the future. Beth is designing stickers. May have a request for $200 to vendor to provide final design for stickers.
2. By-Laws: Board Membership approach and timing

**Other**

* Coach Development
  + Recommended coaches attend coach development: TC Fastpitch Coach Clinic, NFCA Coach Clinic
  + Vortex will reimburse coaches for attending

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)

1. Documented criteria for scholarship awards (Mike)
2. Future year budgeting: create income source for player need based scholarships (e.g. Donations, Scholarship funding, Lexi Tournament…)