# Meeting Information

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| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | December 12, 2018 | 6:30am – 8:00am |
| **Location:** | Caribou Coffee, 4754 County Rd 101, Minnetonka, MN 55345, USA |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Ted Ellefson, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz |
| **Attendees:** |  |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

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| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes | Yes |
| 1. Align on actions for 2018/2019 budget/payment issues | NA |
| 1. Debrief winter workouts and align on January/February plan | Yes |
| 1. Develop plan to start Heggie’s fundraising | Yes |
| 1. Develop plan for recruiting education | Yes |

# Agenda

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| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda |  |
| 6:40 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Dan | Review existing list of Action items | Accountability for actions |
| 6:55 | Rich | Financial issues 2018-2019 Fiscal Year   * Status of family issues * Discuss Tournament budgets – including coach travel budgets | Appropriate decisions made  Align on budget to share with Coaches/Mngrs |
| 7:05 | Mike | Winter Workout Discussion   * January Schedule   + Ready for posting?   + Any changes? * Debrief   + Plus   + Delta | Address remaining open issues |
| 7:15 | Dan | Fundraising   * Heggie’s – Plan to get leaders working on it? * Lexi Tournament   + Field reservations   + Tournament posted on external websites? | Align on plan details |
| 7:25 | All | General Discussion items   * Uniform, Helmets, Player Bags * Summer Tournament Scheduling * FMSC Debrief | Determine follow-ups |
| 7:35 | Jack | College recruiting education planning   * When, where, topics   Increasing the use of SportsRecruits   * Workshops by Team/Age Group? |  |
| 7:45 | Dan | Determine January meeting date | Align on next meeting |
| 7:50 |  | Depart |  |

# Decisions

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| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve November meeting minutes. | Ted | Jack | 6-0 |
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# Assigned Action Items

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| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Set up a Google document library hierarchy in the Vortex account so all Board members can create/edit/share documents | Dan/Rich | NA | Hold |
| Refund families per decision on 3 teams | Rich/Mike | 11/23/18 | Complete |
| Follow up with Jim Leicht regarding his interest in additional involvement with program and Board in the future | Steve | 11/1/18 | In Progress |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics – Work with Beth Peta | Dan | 10/15/18 | In Progress |
| Develop preliminary tournament plan for teams for 2019: Jack, Mike, Ted | Jack | 8/1/18 | In Progress |
| Contact Beth Peta about design Vortex stickers for helmets | Dan | 12/1/18 | In Progress |
| Schedule next Board Meeting – January 16, 6:30am | Dan | 11/15/18 | Complete |
| Solicit TCO as a sponsor and request first aid kits | Rich | 9/1/18 |  |
| Ensure Vortex insurance covers the use of TCOS since they are donating their space | Mike | 11/30/18 |  |
| Send winter training sites with days, times, and cost/hour to Rich | Mike | 11/30/18 |  |
| Provide insurance indemnification (additional insured) for all training facilities to insurance certificates | Mike | 11/13/18 |  |
| Reserve Wayzata and Hamel for the Lexi Tournament – Wayzata complete. Couldn’t reach Hamel yet. | Mike | 12/1/18 | In Progress |
| Get winter trainers through Background checks. Ted to send a link to Mike. Jenna, Nicole, Jason Florek | Ted | 11/30/18 |  |
| Finish additional equipment needs for winter workouts (pitching rubbers, frisbees…) | Ted | 12/20/18 |  |
| Update Winter Training schedule for January | Dan | 12/13/18 | Complete |
| Get Heggie’s fundraiser started: communicate to Mike, Lesa, and Jen | Ted | 12/15/18 | Complete |
| Determine uniform status | Dan | 12/15/18 |  |
| Confirm dates for Top Tier State Tournament | Jack | 1/15/19 |  |
| Look into Second Harvest or Matter for an event in early March | Dan | 1/15/19 |  |
| Finalize date and location for recruiting meeting | Jack | 1/15/19 |  |
| Investigate Minnetonka Community Center rental for Recruiting meeting | Rich | 12/20/18 |  |
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# Meeting Minutes

**Financial Plan for 2018-2019 Fiscal Year**

* No updates
* KC Fall Tournament – make note that 3 teams participated on the team so that if there is a financial concern for A’s 18U Gold we will look back at that cost and allocate to 3 teams as needed.

**Winter Workout Debrief**

* Plus
  + Good attendance in most sessions
  + 30+ attendees at Tonka Dome Tuesday
* Delta
  + No signups for 8p-9p Thursdays at P2P
  + Would like more “tools” at the Tonka Dome (hammer, PVC Pipes…)
* January Schedule
  + See Mike’s previous e-mail on changes for January (P2P 8p-10p vs. 7p-9p)
  + Week of Dec 31st: No training Dec 31st and Jan 1

**Tournament Scheduling (**[Tournament Status Sheet](https://docs.google.com/spreadsheets/d/1wlyxdTjw1irew8Q2mRBugCbvs14RqhRvzfeKUI_qg3U/edit#gid=612508351))

* 18U Gold tournament requests
* 16U Gold in process
* No activity from other teams
* Top Tier State Tournament – likely July 12-14
* Top Tier Fee: $600 for league games, Top Tier State Entry Fee, Top Tier State gate fee

**Fundraising**

* Heggie’s: Lesa Jackson, Mike Kopischke, and Jen Arends.
  + Ted will get them started
* Lexi Tournament: Brad to be Program Manager

**Recruiting**

* Meeting date/time: late February?
* Use content from last year
* Minnetonka Community Center is a desired location
* SportsRecruits workshop before and/or after the meeting

**General Discussion items**

1. Uniform, Helmet, and player bag order status
   1. All uniforms are in except new Vortex jersey
   2. Helmets: Filled in past helmets on every team. Vortex 05 has all white helmet with all white mask – can be used for Vortex and A’s in the future.
2. By-Laws: Board Membership approach and timing
3. Refunds for last year
   1. Include a stamped – returnable envelope for families that want to donate their refund.
   2. Mike to manage the process
4. FMSC: Fun night. Best attendance for our org yet. Repeat next year.

**Other**

* Coach Development
  + Recommended coaches attend coach development: TC Fastpitch Coach Clinic, NFCA Coach Clinic
  + Vortex will reimburse coaches for attending

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1djWrj7zQbtcgxR--NFDiPyQwOjRG8EvwANVNb8gdB4Q/edit)

1. Documented criteria for scholarship awards (Mike)
2. Future year budgeting: create income source for player need based scholarships (e.g. Donations, Scholarship funding, Lexi Tournament…)