# Meeting Information

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| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | October 16, 2018 | 6:30am – 8:00am |
| **Location:** | Caribou Coffee, 4754 County Rd 101, Minnetonka, MN 55345, USA |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Ted Ellefson, Rich Baker, Dan Maus, Jack Thibault, Steve Bartz |
| **Attendees:** |  |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

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| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes | Yes |
| 1. Align on financial status and actions from 2017/2018 Fiscal year | Yes |
| 1. Align on approach for 2018/2019 payment issues. | Yes |
| 1. Align on roles for additional volunteer resources | Yes |

# Agenda

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| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda |  |
| 6:40 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Rich | Discuss financial summary for past fiscal year.   * Final status of 2017/2018 budget and expenses * Discuss concern/question regarding teams getting money back at end of year (question from Vortex 03 team) | Approve finances |
| 7:00 | Rich | Financial issues 2018-2019 Fiscal Year   * Status of family issues * Program President salary decision * Expense reimbursement – align on process (e.g. e-mail requests only?) | Appropriate decisions made |
| 7:20 | All | General Discussion items   * Uniform Order Status? * Winter Workouts – facilities?   + [District 112 Dome](https://district112.ce.eleyo.com/facilities/calendar) (Chaska) * Winter Workout Schedule? * By-Laws (reference): Spring is decision time for Board Membership | Determine follow-ups |
| 7:55 | Dan | Determine October meeting date | Align on next meeting |
| 8:00 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve September meeting minutes. | Rich | Mike | 5-0 |
|  | Approve to refund 03 (11 families) and 16U Blue (11 families) each $250 and A’s 99 families each $500 (12 players) that paid full registration. | Ted | Mike | 5-0 |
|  | Proposal for reduction in Program Director salary based on # teams | Mike | Ted | 4-0 |
|  |  |  |  |  |

# Assigned Action Items

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| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Reconnect with Morgan to gauge her interest in doing more for our program | Dan | 10/1/18 | Complete |
| Set up a Google document library hierarchy in the Vortex account so all Board members can create/edit/share documents | Dan/Rich | NA | Hold |
| Review web access: e.g. past board members, team managers, coaches… Need to have a maintenance process for this | Ted | 11/1/18 | Complete |
| Schedule next Board Meeting – November 13th 6:30am | Dan |  | Complete |
| Build winter workout Google Doc | Dan | 11/1/18 | Complete |
| Update Vortex website – add “A’s” logo, Vision, and Mission – (logo currently in a Drop Box folder) – move to Google Docs. Work with League Athletics – Work with Beth Peta | Dan | 10/15/18 | In Progress |
| Develop preliminary tournament plan for teams for 2019: Jack, Mike, Ted | Jack | 8/1/18 | In Progress |
| Solicit TCO as a sponsor and request first aid kits | Rich | 9/1/18 |  |
| Schedule a Coaches’ meeting for mid-October to discuss winter workouts – to be November 12th? | Jack | 10/1/18 |  |
| Follow up with Jim Leicht regarding his interest in additional involvement with program and Board in the future | Steve | 11/1/18 |  |
| Write a letter to go with refund checks asking families if they would like to donate the refund. | Mike | 10/22/18 |  |
| Refund families per decision | Rich | 10/29/18 |  |
| Get winter workout times, locations, **trainers** to Dan | Mike | 10/22/18 |  |

# Meeting Minutes

**Financial Status of Organization: 2017/2018**

* Rich still checking on some unallocated dollars.
* Team income and expense numbers are accurate and final
* A few teams finished the season with a positive budget. Below are proposed refunds.
  + Vortex 03: Refund $250/player to all 11 players
  + A’s 16U Blue: Refund $250/player to 11 players (that paid full year registration)
  + A’s 99: Refund $500/player to 12 players
  + Send player families a check. Mike to include a letter asking if families are interested in donating this amount to the Vortex program. If so, ask them to not cash their check.

**Financial Plan for 2018-2019 Fiscal Year**

* Add to payment plan (after Mike finalizes official price based on start time and participation)
  + Miranda Litzau
  + New player on 16U Maroon team
* Two families behind on payments
  + Players cannot participate in winter workouts if payments are not being made. Status?
* Family illness with another player – Mike to discuss scholarship dollars. Status?

**Program Director Salary Renewal**

* Reduction from 9 to 8 teams.
* Mike’s primary roles include coach selection and development, player development, winter training, family relationships and payment (scholarship discussions), financial status of the organization.
* Salary to be reduced vs. last year based on a reduction in number of Vortex/A’s teams for the 2018/2019 fiscal year.
* Continued discussions: can we pay someone else to do some of the work he is currently doing and reduce his salary in the future accordingly. Mike to give this consideration.

**General Discussion items**

1. Uniform order status
   1. All uniforms have been ordered
   2. Vortex 05 teams will have all white helmet with Vortex helmets. These helmets can be used for A’s also in the future with new stickers.
   3. Mike to get Morgan involved in uniforms, helmets, bags, stickers… ordering, receiving, and distributing
   4. Blue and maroon jersey’s – dry fit (moving to sublimated jerseys)
2. Winter Workout facilities?
   1. Current Status of winter facilities:
      1. Hit DAWG: Wednesday evening, Saturday, Sunday (Berbee training)
      2. Minnetonka Dome End-Zone: Monday/Thursday – both tunnels and middle
      3. Twin Cities Outdoor Services with turf for pitching (Monday, another night)
      4. CMS (Wayzata) Dome – Tuesdays – Organization defense work
      5. Looking for Chanhassen solution: P2P or Eastern Carver County Dome
      6. Performance training TBD
3. Tournament scheduling? [Tournament Status Sheet](https://docs.google.com/spreadsheets/d/1wlyxdTjw1irew8Q2mRBugCbvs14RqhRvzfeKUI_qg3U/edit#gid=612508351)
   1. Going well. Ted is registering teams for all tournaments
   2. Mike is meeting with Coaches to discuss tournament paths
4. By-Laws: Board Membership approach and timing

**Other**

* Additional Players needed for multiple teams. Posted on website

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1KhSL2hDZbmnjDZLHuD1WoDuDl7KChLc5L3WZuR4-898/edit?ts=5a6ffbba)

1. Documented criteria for scholarship awards (Mike)
2. Future year budgeting: create income source for player need based scholarships (e.g. Donations, Scholarship funding, Lexi Tournament…)