# Meeting Information

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| **Meeting:** | Vortex/A’s Board Meeting |
| **Date | Time:** | August 21, 2018 | 6:30am – 8:00am |
| **Location:** | Caribou Coffee, 4754 County Rd 101, Minnetonka, MN 55345, USA |
| **Virtual Options:** | None |
| **Invitees:** | Mike Carter, Ted Ellefson, Rich Baker, Dan Maus, Jack Thibault |
| **Attendees:** |  |
| **Facilitator/Minutes:** | Dan |

# Meeting Objectives

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| **Objective(s)** | **Debrief: Objective Met?** |
| 1. Approve last meeting minutes | Yes |
| 1. Align on financial status and actions from 2017/2018 Fiscal year | Yes |
| 1. Align on fees for 2018/2019 season for college players and payment policy | Yes |
| 1. Ensure readiness for Kick-off meeting | Yes |
| 1. Ensure readiness for fall scheduling: tournaments, practices… | Yes |

# Agenda

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| --- | --- | --- | --- |
| **Time** | **Person** | **Item** | **Desired Outcome**  ***(Inform, Decision, Discuss)*** |
| 6:30 | Dan | Call to order, Review Objectives/Agenda |  |
| 6:40 | Dan | Review of last month’s Meeting Minutes – edit as applicable | Approval to post |
| 6:45 | Rich | Discuss financial summary for past fiscal year. | Approve finances |
| 6:55 | Rich | Financial Plan for 2018-2019 Fiscal Year   * Determine fee for college players – reference Dan’s proposal | Align on fee plan & payment policy |
| 7:05 | Dan | All Vortex/A’s players & families kick-off meeting  August 27th, 7:00pm   * Deck assignments * Uniform plan (Beth Peta – with Stacey P) * Photo Plan | Ensure role clarity for kick-off meeting |
| 7:20 | All | General Discussion items   * Coach Admin: Background Check Status? - Good * Equipment:   + Helmets   + Stickers for helmets   + Boomba Bat Bags/Catcher Bags   + Sewing Bat Bag Pocket Covers * Fall Tournament Planning | Align on details |
| 7:55 | Dan | Determine September meeting date, time, location (or are we still meeting next week)? | Align on next meeting |
| 8:00 |  | Depart |  |

# Decisions

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  | Motion - Who | Second - Who | Vote (favor/ opposed) |
|  | Approve August 15 meeting minutes | Ted | Mike | 5-0 |
|  | Pay Associations based on notes below | Mike | Rich | 5-0 |
|  | Charge $1049 for college players playing in the Summer only. | Dan | Ted | 5-0 |

# Assigned Action Items

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| --- | --- | --- | --- |
| **Task** | **Accountability** | **Due**  **Date** | **Date Completed** |
| Discuss Uniform Coordinator need with Team Managers | Dan | 8/20/18 | Complete |
| Update deck for Vortex/A’s Kick-off | Dan | 8/23/18 | Complete |
| Develop proposal for fee options for college players (and guest players) | Dan | 8/21/18 | Complete |
| Send final slide of kick-off deck to Managers and Coaches | Dan | 8/23/18 | Complete |
| Send list of unregistered players to respective Head Coach | Ted | 8/23/18 | Complete |
| Player Photos: Use Google Photos App? Then e-mail link of photos to all Team Managers to upload. | Dan | 8/20/18 | Complete |
| Send communication to all players/families about kick-off meeting. Including “returning players to wear uniform top for photo) | Mike | 8/22/18 | Complete |
| Print copies of “Code of Conduct” sheet for everyone to sign | Rich | 8/27/18 |  |
|  |  |  |  |
| Schedule next Board Meeting – Monday, September 17 | Dan |  |  |
| Set up a Google document library hierarchy in the Vortex account so all Board members can create/edit/share documents | Dan/Rich | Hold |  |
| Solicit TCO as a sponsor and request first aid kits | Rich | 9/1/18 |  |
| Work with Cristin (or new web support person) to get Vision and Mission on our home page | Dan | 10/1/18 |  |
| Update Vortex website – add “A’s” logo – currently in a Drop Box folder – move to Google Docs. Need to work with website company to determine how it should look on our website. Work with League Athletics – Talk with Cristin to take point | Dan | 10/15/18 |  |
| Develop preliminary tournament plan for teams for 2019: Jack, Mike, Ted | Jack | 8/1/18 |  |
| Engage Morgan to order helmets and stickers and bags | Mike | 8/20/18 |  |
|  |  |  |  |

# Meeting Minutes

**Financial Status of Organization**

* Proposed fees to Associations based on use hours
  + CAA: $1500 + $500 to Dugout Club
  + MGSA: $1200
  + PWYSA: $1500
  + WRA: $1000

**Financial Plan for 2018-2019 Fiscal Year**

1. Registrations for this coming season: 6 players not registered, 11 have not paid down payment
   1. Board needs to inform Coaches of remaining players
2. Determine fee for college players (no fall ball, no winter workouts). And how do we ensure payment on time
   1. See decision above
3. Registration online by ALL players before practicing or playing
   1. Need waiver signed before any player practices or plays - online
4. Parent contact information as back-up is important for ALL players
5. Player options in Vortex/A’s program
   1. Full Season (standard)
   2. Summer Only – (college players on the A’s 18U team only)
   3. Fall only – on an exception basis only. Must be approved with value to the player and to the MN Vortex/A’s program. (E.g. Trying out the program)
   4. Fall & Winter – on an exception basis only. Must be approved with value to the player and to the MN Vortex/A’s program
   5. Per tournament for guest players as needed to have enough players – paid at time of tournament.
6. Payment: 18U A’s team must balance their own budget – with sponsorships, cover all remaining expenses. Coaches do not charge salary or tournament travel expenses. They purchase their own uniforms.

**General Discussion items**

1. Coach Admin
   1. Background Checks are on schedule
2. All Vortex-A’s Meeting: August 27 @ 7:00pm at Minnetonka Community Center?
   1. Uniform fitting
   2. Player Pictures while trying on uniforms (have existing players bring uniform for photo)

**Other**

* Top Tier Fastpitch Clubs: Fall Ball
  + Not playing USA Softball
  + TTFC to offer a 3-pack (choose 3 out of 4 tournaments)
    - Package Price
  + Scheduled “friendly” games if desired
  + Travel out of town as desired
* Need to add a larger “Marketing” role or support to the Board

# Parking Lot

Future Meeting Topics: [Reference Annual Calendar](https://docs.google.com/document/d/1KhSL2hDZbmnjDZLHuD1WoDuDl7KChLc5L3WZuR4-898/edit?ts=5a6ffbba)

1. Documented criteria for scholarship awards (Mike)
2. Future year budgeting: create income source for player need based scholarships (e.g. Donations, Scholarship funding, Lexi Tournament…)
3. Review payment policy before tryouts as a Board so that it can be shared as part of offer. July topic.