**Vortex Board Meeting Minutes**

**March 16, 2021**/ 8:30 PM/ Google Meets - Virtual

# **Attendees**

In attendance: Jen, Dan, Mike, Dan, Becky

**Agenda**

## **Meeting called to order: 8:30 pm**

* Motion to approve minutes: Dan
* 2nd by Rich.

**Old Business:**

* Financial Update (Rich)
  + Mike – travel expenses to be submitted from fall season - needs to be reimbursed.
    - not completed. Need to add some equipment expenses. Steve will work with Mike to get this done.
  + 12U Train & Play cost - Needs to be submitted for payment to TC Fastpitch
    - Completed. Received.
    - Late addition player: Cash received. Steve to give to Mike for deposit.
  + Winter Trainer expenses/payments - All coaches this year. Spreadsheet created to track expenses.
    - Checks should be delivered this week. Some were also Venmo’d.
    - Vortex - add Troy ($) and Stan (gas card) and yoga trainer (comp) Checks to go out later this week. Mike motioned. Dan Seconded. Passed.
    - Becky to look at coaches availability for winter training - look for equity in payment
  + Board discussion on funds available for future projects based on this year’s expenses.
    - Steve: Pitching Machine to have in Loretto - 3 fields. We have the old black machine which needs special balls and is a bear to use. There is also a machine at TCOS. Mike owns one (multi-use) for the outfield that he lets us use for Outfield in Loretto. Not a great one for pitching. Good for the outfield. Also, a second one that is ready for the trash. Motion: Dan. Second: Richard. Motion passes.
    - Action: Mike will purchase. Budget provided. Need to come back to board if cost exceeds the budget
  + Donation Update - COMPLETED.
    - Several teams are participating in their own fundraising activities to help fund additional activities.
    - Several donations for specific teams have been received.
    - Items that are not part of our standard costs should not go into the donation area. Needs to be a separate line item.
* College Information meeting Update (Becky/Dan)
  + Jen to look into finding someone to break the video into three sections and post for players to have access to for future viewing.
    - Still too large to view.
    - Look at uploading into google drive. Can we lockdown?
    - Jen to ask them to reduce down to 75%
    - Rich or Mike to send Dan a link to do Admin access on google drive
* Winter Workout Recap (all)
  + 45-minute hitting worked out well. AN hour was too long.
  + Add another defense day. It was only offered one time a week.
  + Only need hitting in one spot per night.
  + Perhaps add Friday to the schedule if we can find coaches willing to work.
  + Sign up (potentially dad’s) for front toss only. Need an additional person to assist.
  + Thursday nights - pitchers and catchers did a lot of back and forth between TCOS and Minnetonka.
  + Tuesday nights - we seemed to have enough coaches.
  + Becky still is not satisfied with Tuesday nights. WIll work on a solution for next. Winter.
  + End of winter survey - is there value? ACTION: Becky to create a survey. Use Survey Monkey.
  + Let’s get coaches together and get their feedback. - ACTION: Becky to touch base with all the coaches.
* Player Development Job Description - ON HOLD.
  + Any additional changes are due to Mike.
  + Action: No longer needed. Becky is going FT. Board to discuss **next month**.
* Heggies Pizza Fundraiser ((Mike/Steve)
  + Has a manager been secured? Erin Mathe or Nicole C?
    - Nicole C is the manager. Picked it up quickly.
    - One week into the ordering process.
    - Thanks to Nicole for helping with this fundraiser
    - 10 ppl are over 40 pizza’s already! All received a gift card.
* Loretto Partnership Update (Mike/Steve)
  + City Council Meeting update
    - PResented three phases last week.
    - Met with the City Attorney to get documentation going.
    - They will restore the third field. All new bases.
    - Working through details and language of the agreement.
    - April City Council Meeting: Everything will be set up for a yes/no vote with the city. Loretto is excited about the partnership.
    - Sign: Home of the MN Vortex sign at the park in discussions.
    - How do we encourage our players/parents to utilize the local establishments? Team meetings? Lexi Tournament.
  + Vortex Investment
    - Vortex - 5-year commitment (7K/yr). Loretto will also spend each year.
    - Volunteer opportunities available.
* Lexi Tournament (Dan)
  + First Meeting Update
    - Great First meeting
    - 108 teams
    - Amy is going to be fantastic as project manager
    - The concession team is off and running
    - Already know fields and how many games per day
    - Maggie Perry - wants to play a role - help Mike and Dan as site lead or overall coordinator. Need to figure out how to leverage her.

**New Business:**

* Financials (Rich)
  + Creating a tool to accept donations/payments instead of using Venmo
    - Reached out to the US bank to determine what our options are.
    - Possible PayPal account. Simple and has options for non-profits. Looks simple to set up. Could put a link on the website
    - Need help with a website - MIke should be able to do this.

All invoices and requests for payment have been processed.

* All invoices have been paid.

Player Payments –

* Only a handful of delinquent payments. Board is working with families to find a resolution.

Full Statement of Activity – all transactions for this fiscal year (8/1/2020 – 3/16/2021)

* + Sent to board members to review
  + Dome ball allocations: Amount of playing times. Total cost divided by a number of games played. Not all teams played all 8 games.
* 2021 Team Statement of Activity – team activity for this fiscal year
  + Sent to board members to review
  + Many teams doing their own fundraising
* Mike – working on travel expenses to be submitted
* Mike working on Winter Trainer expenses to get payments issued/applied
* 8 umbrellas purchased to cover order minimum
* Established a "fund" for Nicole Clapp to help us manage other order minimums
* Loretto 2021 commitment; finalize payment for this spring
* Lexi - working on creating a historical financial statement to compare to a 2021 budget
  + Google doc has disappeared. Working to try and recoup it.

Parking Lot items:

* Update on summer tournaments (Dan)
  + All teams have a tournament schedule.
  + Registered and paid for all critical tournaments
  + NAFA process: the team has to “register” as NAFA team to get #. Team managers know this process. NAFAnorthernnationals.com to register.
* Any equipment needed for the upcoming season?
  + Inventory to be taken.
  + Balls have been ordered. Balls will be logo’d with A’s and Vortex - this will help to keep track of our balls during the season.

April:

* TCOS - future payment
* Lexi tournament purchases?
* A’s Name: On hold till Spring - The board decided to wait and see if the party in question tries to renew the A’s name. If yes, action will be taken. If no, there is no additional challenges.
* Parking Lot - Reference annual Calendar

Next Meeting: Monday, April 12th at 8:30 pm.

Motion to adjourn: Steve. Second: Richard.